

# **INVITATION TO SUBMIT PROPOSALS FOR ORGANISING THE INTERNATIONAL CONFERENCE ON APPLICATION AND THEORY OF PETRI NETS AND OTHER MODELS OF CONCURRENCY 2010-2012**

The 2008 conference will take place in Xi'an China, while the 2009-conference will take place in Paris, France.

By this mail, we invite candidates for the organisation of the Petri Net conference in 2010-2012. Earlier the conference was outside Europe each third year. This rule has been relaxed, and hence there is no longer any fixed rule determining when we will be inside/outside Europe.

Each candidate will be expected to make a detailed description of the facilities and conditions which they are able offer. The present document specifies the kind of information which we want to obtain.

The deadline for applications is April 1, 2008, and we expect a decision for 2010 and 2011 (and perhaps also 2012) to be made at the SC meeting in Xi'an, June 2008.

Please collect all your material in a single PDF-document and send it to the head of the Steering Committee:

Kurt Jensen <kjensen@daimi.au.dk>.

If you need additional information you are welcome to contact Kurt Jensen.

## **Time and date**

The conference takes place in the last week of June. The tutorials and workshops take place Monday and Tuesday while the conference takes place Wednesday, Thursday and Friday. The conference always ends on the LAST Friday of June.

Please indicate which year(s) you are interesting in hosting the conference and in which city.

## **Organisation**

Which organisation(s) will be responsible for the practical organisation of the conference? (this is usually one or more university departments) Who will be heading the organising committee? Do you have support from your University, from national research organisations, and local companies? Are there any local colleagues, PhD students, etc who can help with the practical organisation? What is the expected number of participants from your home country?

## **Facilities**

Please describe the location where you intend to organise the conference. Is it a hotel, conference centre, university or something completely different?

Monday and Tuesday we need 5 rooms with capacities of 20-60 persons each. There will be one advanced tutorial, one introductory tutorial, and three workshops (each day). Wednesday, Thursday and Friday we need a single lecture room for at least 150 participants. Please describe the facilities in the rooms (such as computer projectors etc). We also need adequate rooms for reading e-mail (on stationary computers or on the participant's laptops) and a room for the exhibition of Petri net tools (Tuesday or Wednesday evening).

## **Hotels and other forms of accommodation**

Please describe the hotels that you intend to use (quality, price, and distance to the conference site). It is important to be able to offer reasonably priced hotels. It is also nice if you can offer cheap rooms (with limited facilities) near to the conference site. They can be used for students and researchers with limited funding. If available in a sufficient number they can also be offered to others. Hotel prices and other prices should be specified in EURO.

## **Accessibility and travel information**

Most of the participants will arrive by air. Please describe the flight connections to/from the nearest airport(s). What are the means of transport and the cost of travel from the airport(s) to the conference hotels/accommodation?

## **Tourist information**

Provide a short description of the nearest city and its surroundings. Are there nice attractions to visit for the participants (and accompanying persons)? It is not usual to have an excursion as part of the conference. However, in some countries it might be of interest to offer an excursion on the Saturday following the conference. The price of the excursion is paid by the participating persons (and it is not part of the conference fee).

Where do you intend to organise the conference dinner? It is important to avoid using too much time for bus transportation.

## **Financial issues**

The local organisers are (in all respects) responsible for the financial aspects of the conference. Any profit/deficit is allotted to the local organisers. The fees constitute important selection criteria (together with the travel and accommodation expenses). Hence, it is important that you try to keep the fees as low as possible. The fees that you propose are final. Only in exceptional cases will it be possible to increase them later on.

Please specify your fees in EURO for the following four “packets” (the parentheses show the prices for Siedlce 2007; the first price is for registration before May 15, while the second is for registration after May 15).

- a) All 5 days (500/580).
- b) 3 conference days (300/350).
- c) 2 tutorial/workshop days (200/250).
- d) 1 tutorial/workshop day (100/120).

Participants who register before May 15 are given a reduction of 10-15%. Members of EATCS and the GI SIG "Petri Nets and Related System Models" are given an additional reduction of 15 EURO. The organisers may decide to give a similar reduction to other Special Interest Groups.

The fees include:

- Lunch each day.
- Conference dinner Thursday evening (a and b).
- Participation in the scientific programme.
- A copy of the conference proceedings (a and b).
- A copy of one tutorial/workshop proceeding per tutorial/workshop day (a, b, and c)

When you make your budget remember that you have to pay:

- Conference dinner, lunches and refreshments in the coffee breaks.
- Travel accommodation and all local expenses for 4-5 invited speakers selected by the Steering Committee. To limit the expenses the Steering Committee always tries to select some of these from your own country or from nearby countries. Moreover, it may be possible for you to get funding for part of these expenses from your University, national research organisations, private companies, etc. The invited lecturers can participate in all activities without paying any fee.
- Conference proceedings. These are printed in Lecture Notes in Computer Science by Springer-Verlag. You get 50 copies for free. Additional copies can be bought at a discount of (at least) 45 % off the list price; this discount is increased to 47.5 % for 100-200 copies. The conference proceedings have around 500 pages. The list prices are (2007):

No of pages	EURO
451-500	60
501-550	64
551-600	68

This means that your price for 100 copies (including the 50 free copies) will be approx. 1800 EURO (plus transportation costs).

- Each organiser of an advanced tutorial or a workshop receives up to 1000 EURO from the conference organisers. For tutorials the money can be used to cover travel and accommodation expenses for the tutorial lecturers and it can also be used to pay their conference fee(s). For workshops the money can be used to cover travel and accommodation expenses for invited speakers at the workshops or to publish the proceedings in a more prominent way. This means that you will have to pay a maximum of 8000 EURO.
- Print of workshop proceedings, tutorial material and material from the tool exhibition (e.g. as booklets in one of your local research series).
- A dinner for the members of the steering committee (which will have a meeting one of the evenings during the conference).
- There is also a 2-day introductory tutorial given by a group of leading researchers within the Petri net area. Usually this is in parallel to the other workshops and tutorials, but in some countries it may be more sensible to schedule it on the days immediately before. The organisers do not pay the lecturers in the introductory tutorial, but if it is arranged before the other workshops at least the accommodation and living costs should be covered. The lectures of the introductory tutorial have free access to the other tutorials and workshops. In some countries the introductory tutorial may be a way to attract students, PhD students and IT-professionals from private companies to the conference. Hence it may be a significant source of income for the organisers – if well advertised.

## **Co-location with other conferences**

Sometimes we co-locate with other conferences, e.g. the International Conference on Application of Concurrency to System Design. Proposals to co-locate with other conferences are very welcome.

## **Conference guidelines**

If you have not already obtained a copy of the conference guidelines (dated January 2006), please download it from the Petri Nets World web-pages:

<http://www.informatik.uni-hamburg.de/TGI/PetriNets/sc-info/>

The guidelines provide a lot of useful information for potential organisers.